

To All Applicants:

Thank you for your interest in the **Radiologic Technology program at Cleveland University-Kansas City (CUKC)**. The material included in this packet will describe the admissions process to the Radiologic Technology program. Upon successful completion of CUKC's 16-month Radiologic Technology program, graduates are awarded an Associate of Applied Science in Radiologic Technology degree, which meets the American Registry of Radiologic Technologists (ARRT) educational requirement for national certification and registration. State licensure varies by state. Applicants/students are advised to contact the state they wish to practice in for all state licensure requirements.

Admission to the Radiologic Technology program is a **separate** procedure from admission to Cleveland University-Kansas City. **Applicants must first apply and be accepted to Cleveland University-Kansas City prior to submitting an application to the Radiologic Technology program.** The Radiologic Technology program considers applicants who demonstrate the exceptional academic and professional potential necessary to successfully complete the program. Admission into the program is competitive, therefore all requirements must be met, and completion of prerequisite courses does not guarantee admission. Interested individuals are advised to complete their application as early as possible to ensure timely consideration.

The Radiologic Technology program application and **all** required documentation must be submitted no later than **two** months before the following semester cohort begins. Incomplete applications, and/or requirements, in addition to applications received after the application due date will **NOT** be considered or accepted. All applicants meeting the admission requirements will be considered; however, admission is competitive and meeting admission requirements does not guarantee acceptance into the Radiologic Technology program.

Upon notification of acceptance, students will be advised of additional tasks and documentation they must complete prior to the start of professional radiologic technology courses. Failure to complete these items prior to the first day of the program will result in retraction of acceptance and an alternate will be offered the vacant seat.

All students applying for admission into the Radiologic Technology program must complete and meet the program admission requirements. If you have questions about the Radiologic Technology program or the admissions process please contact Jason Elliott, M.H.A.,CRA, R.T.(R)(CT), AASRT program director, at jason.elliott@cleveland.edu or by phone at (913) 234-0622.

Thank you for your interest; we look forward to working with you.

Sincerely,

Radiologic Technology Program Faculty



Mission, Vision

Mission

Cleveland University-Kansas City's Associate of Applied Science degree with a major in Radiologic Technology provides students with both the academic and technical foundations to competently and safely perform radiologic procedures, to prepare qualified imaging technologists who will ethically respond to the needs of patients with technical competence and compassion, and to assume a vital professional role as a medical team member.

Vision

Cleveland University-Kansas City's Radiologic Technology program will be recognized as:

- a leader in radiologic technology education
- the program of choice for radiologic technology students, and
- the employer of choice for educators in the discipline of diagnostic X-ray.

General Program Information

The CUKC A.A.S. in Radiologic Technology degree is 75 credit hours including 24 credit hours of general education prerequisites and 51 credit hours of professional Radiologic Technology courses designed to be taken on a full-time status. All courses are delivered in an accelerated eight (8) week module. All courses are sequenced to ensure an optimum educational experience.

Curriculum is competency based and follows the requirements of the American Society of Radiologic Technologists (ASRT). Professional Radiologic Technology didactic courses are conducted on campus during evening hours, 6-10 p.m. The student's clinical education occurs at affiliated medical and imaging facilities in the surrounding communities. Clinical schedules vary by assignment and may include traditional daytime hours*, evenings, and/or weekends.

Upon successful completion of Cleveland University-Kansas City's unique Radiologic Technology program, the student will be awarded an Associate of Applied Science degree in Radiologic Technology. The A.A.S. in Radiologic Technology meets the educational requirements for the American Registry of Radiologic Technologists (ARRT) primary certification and registration in radiography.

*Operational hours of traditional programs as Monday-Friday, 5 a.m. to 7 p.m.

Associate of Applied Science (AAS) Radiologic Technology

Admission Steps

Students must meet all admission criteria for the CUKC College of Health Sciences at CUKC prior to applying to CUKC's AASRT degree program. Admission to CUKC's Radiologic Technology program is a separate admissions process from application and admission to CUKC. Acceptance to Cleveland University-Kansas City's College of Health Sciences does not guarantee acceptance to CUKC's Radiologic Technology program, as a limited number of program seats are available each admissions period.. Acceptance to CUKC's Radiologic Technology program is competitive and requires program specific admission requirements and processes.

All qualified applicants that are not accepted are encouraged to reapply during the next enrollment period. Unaccepted applications are not automatically considered for the next enrollment period..

Guaranteed Admission

Students who complete all the required prerequisite coursework at CUKC will be granted guaranteed admission to the Radiologic Technology program provided that all criteria for AASRT program admission are met, and all other additional considerations are satisfactory.

Step 1

Apply to the Associate of Arts in Biological Sciences at Cleveland University-Kansas City online and submit the required application fee and official high school or college transcripts.

Student's Initials

Step 2

A. Completion of all 24 credit hours of prerequisite coursework. Must complete math and science prerequisite courses with a “B” or better and all remaining prerequisite courses with a “C” or better. A minimum of four prerequisite courses must be completed by the application deadline. Applicants with no more than four prerequisite courses remaining at the time of the application deadline are eligible for admission contingent upon meeting all admission requirements by the first day of professional radiologic technology courses.

ENGL 101	English Composition I	3
*MATH 110	Intermediate Algebra	3
SPCH 101	Speech	3
PSYC 110	General Psychology	3
**COMM 201	Communication and Diversity	3
*BIOL 250	Anatomy and Physiology I	4
*BIOL 251	Anatomy and Physiology II	4
*HSCI 102	Health Science Terminology	1

*Must be completed with a “B” or better, must be completed within five years of application

**Diversity Requirement: The diversity requirement may be met with a 3-credit hour course encompassing more than one perspective in the following areas: Culture, Gender, Sexual Orientation, Social Class, Race, Age, Ethnicity, Ability or Religion.

Step 3

Submit a Radiologic Technology program application, including signing relevant acknowledgement and disclosure forms no later than two months before the following semester cohort begins.

- 1) Submit a completed Radiologic Technology program application form
- 2) Provide official transcripts from all colleges and universities attended
 - a. Applicants with remaining prerequisite coursework at the time of application are eligible for program acceptance contingent upon meeting all admission requirements prior to the beginning of professional radiologic technology courses
- 3) Submit completed Admission forms:
 - a. Acknowledgement Summary form
 - b. Technical Standards form
- 4) Complete entrance assessment
 - a. Will be completed when you are on campus for the interview and information session
- 5) Participate in a program interview and information session
 - a. You will be contacted to schedule an appointment

If notified of acceptance to the Radiologic Technology program:

- 6) Submit a \$200 non-refundable tuition deposit within 7 days following notification of contingent acceptance to the Radiologic Technology program. This deposit will be credited to the first term’s tuition.

If notified of acceptance to the Radiologic Technology program, the following must be completed prior to the first day of professional radiologic technology courses (acceptance will be retracted, and an alternate called, if all items are not completed on time):

- 7) Register with the University’s document management system, Validity. This is a professional entity CUKC uses to provide a variety of screenings and checks that are necessary for careers in the health care field. Validity will manage these records for you during your career, giving you a convenient way to provide your information to employers. A registration fee is required. CUKC chose Validity because of their reputation for meeting compliance standards and providing exceptional client care. Only authorized CUKC staff can view the details of the results; however, you’ll be contacted about Validity results from the program’s clinical coordinator.
- 8) Register with the State of Missouri DHSS Family Care Safety Registry.
- 9) Submit a background check through the University’s document management system.
 - To allow adequate time for results to be generated, it is recommended to register and complete the background check a minimum of two weeks prior to the start of the program. RESULTS must be received prior to the start of radiologic technology courses. The University’s document management system will send results directly to CUKC.

- Applicants are required to report to CUKC changes to their background history occurring after background results are received.
 - Applicants who have been convicted of a misdemeanor or felony may be denied acceptance to the program without further reason.
- 10) Submit a urine drug screen through the University's document management system.
- To allow adequate time for results to be generated, it is recommended to register and complete the urine drug screen a minimum of two weeks prior to the start of the program. RESULTS must be received prior to the start of radiologic technology courses. The University's document management system will send results directly to CUKC.
 - Applicants must be offered contingent acceptance prior to registering for the urine drug screen.
 - If the urine drug screen is positive for illegal drug use, the applicant will be disqualified and contingent acceptance to the Radiologic Technology program will be retracted without further consideration.
 - All radiologic technology students must comply with CUKC's Radiologic Technology program "Drug Screening Policy." Violation or failure to comply with the "Drug Screening Policy" during program enrollment will result in removal from clinical education and program dismissal.

The following is NOT part of the admissions process but must be completed by the end of Semester I, Module I of the Core Radiologic Technology program. Failure to complete and upload all items to the Document Management System by the end of the first Module of the Core Radiologic Technology program may result in dismissal from the program.

- Complete a physical examination and upload the Physical Examination form to the University's document management system. The Physical Examination Form can be downloaded and printed from the students document management account.
 - To allow adequate time for results to be generated, it is recommended that you to complete the physical examination a minimum of two weeks prior to the start of the program. RESULTS must be received prior to the start of radiologic technology courses. The University's document management system will send results directly to CUKC.
 - Applicants may choose where to have their physical examination completed.
 - The form must be completed and signed by a nurse practitioner, physician assistant, medical doctor or doctor of chiropractic.
 - Current CUKC students may have the physical completed in the CUKC Student Health Clinic free of charge.
 - Applicants that are not current CUKC students may have the physical examination completed in the CUKC Health Clinic at a reasonable cost.
- Upload the completed Health Record/Immunization form and official documentation to the University's document management system for the following immunizations. The Health Record/Immunization form can be downloaded and printed from your Validity Screening Solutions account.
 - Tdap
 - MMR (Measles/Mumps/Rubella)
 - Varicella (Chickenpox)
 - Hepatitis B and/or Hepatitis B titer
- Upload current CPR certification card (must be American Heart Association (AHA) Basic Life Support (BLS) for Healthcare Providers) to the University's document management system.
 - CPR certification must be maintained and current throughout the duration of the program. Failure to maintain current CPR certification will result in removal from clinical education until proof of current CPR certification is received. Time missed will contribute to the "Attendance" policy detailed in the AASRT Program Handbook and may result in an "XF" and dismissal from the program.
- Prior to entering clinical education, the following will be required annually at the student's expense:
 - 2-StepTB (Tuberculosis) In the event the skin test is positive, a documented negative chest X-ray may be required at the student's expense.
 - Influenza. Required during flu season.
- All RT students must comply with CUKC's Radiologic Technology program immunization policies. Failure to comply will prevent the student from entering or removal from clinical education. Time missed will contribute to the "Attendance" policy detailed in the AASRT Program Handbook and may result in an "XF" and dismissal from the program.

Additional Information

Interview/Admission Process

The Radiologic Technology program director will review all completed applications received by the posted application deadline. Applicants meeting the minimum admission requirements will be contacted for an interview and information session. Qualified applicants will be ranked in an objective, numerical format. A predetermined number of qualified applicants will be notified of acceptance, and all other qualified, but not selected applicants will be placed on an alternate list. Accepted candidates must complete the remaining items of acceptance (Step 3) by the first day of radiologic technology professional classes. Should an accepted applicant fail to meet all acceptance requirements, their seat will be forfeited, and an alternate will be offered the vacant seat. Alternates may be contacted up to the first day of radiologic technology professional classes should an accepted candidate fail to fulfill all requirements or withdraw their acceptance.

Tuition and Fees

Tuition and fees for the radiologic technology core program are located online at www.cleveland.edu. Additional expenses such as books, transportation, parking, lab coats, scrubs, appropriate shoes, etc. are the student's responsibility. The Board of Trustees at Cleveland University-Kansas City reserves the right to increase tuition and fees whenever deemed necessary without prior notice.

Professional Radiologic Technology Coursework

Professional radiologic technology courses are delivered in a lockstep, competency-based format. Each Module, students are scheduled to specific courses as a cohort. This facilitates satisfactory progression in the Radiologic Technology program. There is no deviation from the course sequence determined by program officials. All radiologic technology professional courses must be completed with a grade of "C" or better. If eligible, a failed course must be repeated when it is offered the following semester, pending clinical availability.

Student's Initials

Fees

University Fees

Estimated fees for the Radiologic Technology program are listed below. Radiologic technology students will have expenses not reimbursed by the University and should budget accordingly. (e.g. background checks, urine drug screens, physical examination, textbooks, scrubs, shoes, transportation, immunizations, CPR certification, etc.) Radiologic technology students may have additional fees and expenses related to attendance at CUKC and should refer to the CUKC Catalog for a complete listing of tuition, fees, and expenses. CUKC reserves the right to increase tuition and fees whenever deemed necessary without prior notice.

A partial list of out-of-pocket expenses, paid by student directly or to vendor. Other than those conducted through Validity, certain fees may be paid at various times. Contact the Clinical Coordinator for details and assistance in this process.		
Validity, CUKC's document management system. (See page 3)		
Registration	\$30	
Background Screening. (SSN check, city, county, national criminal background checks)	\$32	
Drug Screening. (10-panel urine drug screen)	\$30	
Missouri Family Care Safety Registry (CSR) Application + Tracking	\$3	
Health Care Sanctions Registry (FACIS-level 3)	\$5	
Quick Screen and Multi-state Sex Offender Registry	\$5	
Credit Card Processing Fee (if applicable)	\$2	
Subtotal/Estimated Expenses paid directly Validity	\$107	\$107
Physical Examination (estimated)	\$150	
Immunizations estimates (If records are unavailable) including annual flu shot and TB screening)	\$500	
CPR Certification Training (estimated)	\$70	
Textbooks (estimated)	\$1,500	
Scrubs (compliant with dress code), 4-pair	\$160	
ARRT Certification Examination (Semester 4)	\$200	
Subtotal/Fees Paid Directly to Vendor (other than Validity)	\$2,580	\$2,580
Program Fees Paid to CUKC by Student		
Program Application Fee	\$50	
Tuition Deposit (non-refundable)	\$200	
Liability Insurance	\$88	
Subtotal/Fees Paid to CUKC by Student	\$338	\$338
Program Fees included in tuition (estimated, paid by CUKC)		
KSRT Membership (2-year, due at enrollment)	\$50	
ASRT Membership (2-year, due at enrollment)	\$70	
Anatomical Markers (2 sets)	\$40	
Clinical Tracking – Trajecsys	\$100	
Dosimetry Badges	\$162	
Course lab fees (estimate)	\$205	
Graduation Fee	\$160	
Subtotal/Lab Fees paid by CUKC	\$787	\$787
Total of Estimated Fees		\$3,812

Student's Initials

Background Check/ARRT Ethics Review Pre-Application/Drug Screening Policy

Background Check Policy

Upon acceptance to the Radiologic Technology program, a criminal background check will be required prior to the first day of professional classes. Negative findings on the criminal background check may be cause for application disqualification.

In compliance with the terms of clinical site affiliation agreements, students will be subject to a variety of background checks prior to entering the clinical education phase and throughout the duration of the program. Background checks may include, but are not limited to state and/or federal criminal background checks, Family Care Safety Registry, Employee Disqualification Lists, Sex Offender Registries, US Department of Health and Human Services database, and the Offices of Inspector General's database. Students are responsible for any associated fees.

It is at the discretion of each affiliated medical facility to implement individual standards and requirements regarding student admittance for educational purposes. The program cannot and does not guarantee student acceptance at a clinical education site, as clinical affiliates retain the right to refuse placement of or dismiss a student from their facility. If a student is denied acceptance or dismissed from a clinical facility based on their background status, the student will fail the clinical course, be dismissed from the program, and become ineligible for re-entry to the program.

It is the responsibility of the student to immediately report any changes to the status of their background history to the radiologic technology program director. Convictions or failure to notify CUKC's radiologic technology program director of convictions occurring after the admissions background check or during program enrollment may result in dismissal from the program. The program and the University will not modify the curriculum for students who have an unsatisfactory criminal background status.

ARRT Ethics Review Pre-Application

State and/or federal laws through designated agencies regulate health professions. Each agency sets the specific requirements for granting licensure or certification to practice as a healthcare provider. Most agencies have restrictions on eligibility to sit for credentialing examinations and granting licensure or certification to an individual with a criminal record.

The American Registry of Radiologic Technologists (ARRT) Application for Certification and Registration expressly requires disclosure of all misdemeanor and felony convictions in a court, and similar offenses in a military court-martial; excluding speeding and parking violations not involving alcohol and/or drugs, and offenses committed as a juvenile that were adjudicated through the juvenile court system. Convictions or failure to disclose convictions may negatively impact an applicant's eligibility for ARRT certification and registration. Applicants and students are encouraged to read ARRT's Radiography Certification and Registration Handbook and investigate ARRT's definition of "conviction."

(<https://www.arrt.org/>).

CUKC encourages applicants and students that have convictions, as defined by ARRT, to complete the ARRT Ethics Review Pre- Application to establish certification and registration eligibility. The CUKC Radiologic Technology program director is available to assist with the process; however, it is the student's sole responsibility to complete and submit the application.

(<https://www.arrt.org/pdfs/Ethics/Ethics-Review-Pre-Application.pdf>)

Drug Screening Policy

Upon acceptance to the Radiologic Technology program, a drug screen will be required at a place designated by CUKC prior to the first day of professional classes. A positive drug screen documenting illegal drug use will result in application disqualification and retraction of acceptance.

Radiologic technology students are subject to drug screenings at any time throughout the duration of the program per the request of clinical affiliates or authorized Cleveland University-Kansas City representatives. Failure to cooperate, tampering with the test or process, and/or a positive drug screen documenting illegal drug use will result in dismissal from the program. Students are responsible for any associated fees.

Background Check/ARRT Ethics Review Pre-Application/Drug Screening Policy, continued

I have read CUKC's AAS Background Check and Drug Screening Policies, understand my responsibility in the background check and drug screening process, and understand how they impact successful completion of the AAS program. Furthermore, I understand that CUKC cannot guarantee clinical site placement or licensure, certification, or registration with any federal or state agency or professional organization.

Student name (print)

Student signature

Date

Immunization Policy/Health Status Policy/CPR Certification

Immunization Policy

Cleveland University-Kansas City's A.A.S. programs follow the CDC Healthcare Personnel Vaccination Recommendations. By the end of Semester I, Module I of the Core Radiologic Technology program, students must have on file official documentation of vaccination or immunity for: tetanus- diphtheria- acellular pertussis, measles, mumps, rubella, varicella, and hepatitis B.

As a condition of acceptance, students must remain on schedule for: additional dose requirements and titers, must not allow Tdap immunization to lapse and must receive annual tuberculosis (TB) testing and influenza vaccination by the date designated by the A.A.S. program clinical coordinator. In the event the TB skin test is positive, a chest X-ray will be required before the student can enter or return to clinical education. A confirmed diagnosis of tuberculosis will result in the inability to enter, or removal from, clinical education and may prevent successful and/or timely completion of the program.

Non-compliance with the Immunization Policy and/or failure to meet and maintain CUKC A.A.S. Clinical Education Eligibility requirements will prevent the student from entering and/or will result in removal of the student from clinical education until compliance is met. Time missed due to Immunization Policy non-compliance will follow the "Attendance" policy detailed in the AASRT Program Handbook. All required immunizations or testing to maintain compliance is at the student's expense.

Health Status Policy

Due to the nature of the coursework and clinical content, sufficient physical strength is required for lifting and moving people and handling therapy equipment in a variety of settings. As such, students will be required to submit proof of a physical examination completed by an authorized individual prior to starting the Radiologic Technology program. The responsibility for maintaining current health testing, including costs, is the responsibility of the student.

CPR Certification

Basic Life Support (BLS) for Healthcare Provider Certification is required for all radiologic technology students. Proof of current BLS for Healthcare Provider certification must be provided by the end of Semester I, Module I of the Core Radiologic Technology program and must be maintained current throughout the duration of the program. Allowing CPR certification to lapse during the program will result in being removed from clinical education. Time missed due to a lapse in CPR certification will contribute to "Attendance" policy detailed in the AASRT Program Handbook. Obtaining and maintaining CPR certification will be done on the student's time and expense.

CUKC affiliates with third-party healthcare institutions to facilitate my clinical education while in the program. All these institutions require CUKC to comply with these policies and maintain documentation as such. I agree to comply with these policies and authorize CUKC to release, either verbally or in writing, my personal documentation to necessary parties to facilitate my clinical education.

Student name (print)

Student signature

Date

Technical Standards

All students are required to meet and maintain the AASRT program's established technical standards. Students must demonstrate the ability to deliver radiologic technology services in a safe and effective manner under the supervision of an ARRT registered and certified radiologic technologist. All students must meet the academic and technical standards for admission or participation in the AASRT program with or without reasonable accommodation. The technical standards outlined below are necessary skills and abilities for successful completion of this program. It is the student's responsibility to disclose any limitations that might interfere with his/her meeting these standards..

Accommodations

Persons with disabilities are eligible for admission as long as they can carry out classroom, laboratory and clinical assignments, patient/client intake, assessment and techniques, or the equivalent; pass written, oral, and practical examinations and meet all the requirements of the University. It is the student's responsibility to disclose any limitations that might interfere with his/her meeting these standards.

Cleveland University-Kansas City will make reasonable accommodations for disabilities. Applicants and students are welcome to discuss any disabilities that they believe will hinder their completion of the curriculum. In order to access disability services or accommodations, students must initiate a request for service and complete the eligibility determination process.

Technical Standards

- Lift, move and transport patients (in excess of 50 pounds) to and from various ambulatory devices, (wheelchair, stretcher, hospital bed, and radiographic table) without causing undue pain or discomfort to patient or oneself.
- The ability to spend prolonged periods of time walking, standing, sitting, bending, reaching, pushing, and pulling.
- Position patients for various radiologic examinations. This requires physical touch.
- Manipulate X-ray equipment into proper positions, including fixed and mobile units. This requires upper and lower body dexterity.
- Recognize audio sounds (bells, buzzers, etc.) and visually distinguish colors.
- Respond immediately to emergency situations that may otherwise jeopardize a patient's physical state if prompt care is not administered.
- Evaluate written requisitions for radiographic procedures.
- Communicate (verbal and written) the explanation of procedures and give effective instructions to a patient.
- Obtain medical histories of patients and communicate this information to appropriate members of the health care team.
- Visually evaluate radiographic images.

I attest that I can meet the AASRT Technical Standards with or without reasonable accommodation.

Student name (print)

Student signature

Date

Acknowledgement Summary

Acceptance

- I understand I must be accepted to Cleveland University-Kansas City prior to applying to CUKC's A.A.S.R.T. program.
- I understand that admission to CUKC's A.A.S.R.T. program is competitive, and acceptance to the University and/or completion of admission requirements does not guarantee acceptance to the A.A.S.R.T. program.
- I have read and understand the admission requirements for the A.A.S.R.T. program at CUKC. I understand that failure to complete all steps and meet all requirements for admission by deadlines set by CUKC will disqualify me for admission to the CUKC A.A.S.R.T. program..
- I understand that I will be required to attend a mandatory orientation prior to the start of the first semester of the A.A.S.R.T. program and that I will make the necessary arrangements to attend this orientation in its entirety.

University Publications

- I can locate, and have read the CUKC Academic Catalog and CUKC A.A.S.R.T. Student & Clinical Handbook and understand they are subject to change..
- I understand and agree to comply with all CUKC and A.A.S.R.T. policies and procedures.
- I understand that CUKC reserves the right, without prior notice, to make changes, at any time, to the material contained in University and AASRT program publications. Students will be notified of revisions to University and/or program policies/procedures by the publication of an addendum or a complete revision of University/program publication on the University website. Changes become effective immediately upon notification by posting.
- I understand that the A.A.S.R.T. program has many policies and procedures that are specific to the Radiologic Technology program. Should a policy or procedure in the A.A.S.R.T. Student & Clinical Handbook differ from other University publications, I understand that the Radiologic Technology Student/Clinical Handbook takes precedence over any and all other University publications.
- I understand that it is my responsibility to review, understand, and comply with the policies and procedures within the University Catalog and A.A.S.R.T. Student & Clinical Handbook. As a condition of admission, I consent to all rules, policies, and procedures of Cleveland University-Kansas City and the CUKC AASRT Program. I further understand the governing rules, policies, and procedures are subject to review and change at any time.

Classroom Resources

- I understand that I am required to purchase all necessary textbooks for all professional radiologic technology courses. I understand that I must have the textbooks with me on the first, and every class period, and assignments will be made the first day of each class. The instructor does not maintain extra copies and I will not be allowed to make copies of someone else's book due to copyright laws.
- I understand that the CUKC A.A.S.R.T. program advises that I not rent or sell any textbooks purchased for professional radiologic technology classes, as many textbooks are used for more than one class, and I will need them at the end of the program to study and prepare for the ARRT examination.
- I understand that I am advised to purchase new textbooks for radiologic technology courses as many textbooks contain CD's and/or codes for supporting resources. I understand that if I purchase a used textbook that does not contain the appropriate CD/code, or the CD/code cannot be used, I will be required to purchase a new textbook that has the correct CD/ code that can be used.

Student's Initials

Acknowledgement Summary, continued

Course/Clinical Education Information

- I understand that the program consists of a combination of classroom lecture/labs on campus and clinical education at affiliated institutions off campus. Lecture/labs will be conducted during the evening from 6-10 p.m. I understand that clinical education schedules vary and may include traditional daytime hours, evenings, and/or weekends.
- I understand that my class/clinical schedule will vary each module and that I will take a combination of didactic courses and clinical education courses. I understand that I need the ability to adjust and be flexible in order to be successful in the program.
- CUKC affiliates with a variety of institutions in the Kansas City Metropolitan area and surrounding communities. I am aware that it is my responsibility to maintain reliable transportation and that I may be assigned to a clinical facility up to 150 miles, one way, from Cleveland University-Kansas City or my legal residence. I understand that I am advised to budget for fuel and transportation expenses when calculating the total cost of my education.
- I understand that clinical site placement is entirely determined by the clinical coordinator and program director and that student requests to attend a clinical site will not be considered. I understand that the decision of where I am placed is wholly based on where I can receive the best and most appropriate clinical experience for my individual needs.
- I understand that I must receive a “C” or better to successfully pass the professional radiologic technology courses. I understand that receiving a combination of any two of the following will result in academic dismissal from the program: “F,” “XF,” or “W.” I understand voluntarily withdrawing (“W”) from a course is treated as a course failure.
- I understand that all professional radiologic technology courses must be taken in the prescribed sequence. I understand that if I fail or withdraw from a course, I will be unable to take any further courses until the failed/withdrawn course is offered the following semester, if eligible and pending clinical placement availability.
- I understand that the program or instructors can require extra activities, such as clinical orientation or mandatory tutoring, outside of normally schedule classroom hours.
- I understand that the AASRT program enforces a strict clinical dress code. I understand that I should budget for out-of-pocket expenses for required scrubs, shoes, anatomical markers, and other dress code components. I have read and understand the clinical dress code in the AASRT Student & Clinical Handbook.
- I understand that CUKC affiliates with third-party healthcare institutions to facilitate my clinical education while in the program. I authorize CUKC to release, either verbally or in writing, my personal documentation necessary to maintain compliance and facilitate my clinical education, including but not limited to: background check results, drug screen results, immunization records, and physical results.
- I understand that makeup days may be scheduled in the event of a class cancellation. I understand that I am responsible to make arrangements to be in attendance and that scheduled class and/or clinical makeup day(s) will be subject to the attendance policy in the same manner as a regularly scheduled class/clinical period.

Student name (print)

Student signature

Date